

<i>Education</i>	<p><i>California Polytechnic State University</i>      San Luis Obispo      July 2006          Bachelor of Science in Graphic Communication          Concentration: Design Reproduction Technology          Magna Cum Laude</p>									
<i>Experience</i>	<p><i>Malcolm Keif, Cal Poly</i>      San Luis Obispo, California      July 2006          81st Annual International Graphic Arts Educators Association Conference          Graphic Designer—Freelance          • Developed page layouts for various programs, cards and room signs.          • Designed and mounted large sponsorship signs using existing look and feel.</p> <p><i>University Graphic Systems, Cal Poly</i>      San Luis Obispo, California      2005-2006          Binding and Finishing Department Manager          • Experienced with printing company workflow from initial job request through final delivery of finished product.          • Designed and ran ten-week training program for student trainees.          • Managed all department employees and scheduled all jobs in progress.          • Experienced with binding and finishing functions such as cutting, folding, saddle stitching, perfect binding and foil stamping/embossing.</p> <p><i>Valley Bible Church Counseling Center</i>      Lancaster, California      2003-2004          Graphic Designer          • Designed and produced newsletters for national distribution.</p> <p><i>Pacific State Appraisal</i>      Lancaster, California      2001-2003          Secretary/Floorplan artist          • Drew residential floorplans on computer from hand-drawn sketches and blueprints.          • Answered phones, created invoices, entered appraisal file information and organized files.</p>									
<i>Skills</i>	<table border="0"> <tr> <td>Adobe Photoshop</td> <td>Adobe InDesign</td> <td>Dreamweaver</td> </tr> <tr> <td>Adobe ImageReady</td> <td>Adobe Acrobat</td> <td>Microsoft Office</td> </tr> <tr> <td>Adobe Illustrator</td> <td>QuarkXPress</td> <td>PC and Mac platforms</td> </tr> </table>	Adobe Photoshop	Adobe InDesign	Dreamweaver	Adobe ImageReady	Adobe Acrobat	Microsoft Office	Adobe Illustrator	QuarkXPress	PC and Mac platforms
Adobe Photoshop	Adobe InDesign	Dreamweaver								
Adobe ImageReady	Adobe Acrobat	Microsoft Office								
Adobe Illustrator	QuarkXPress	PC and Mac platforms								
<i>Activities</i>	<p><i>Cal Poly Mustang Marching Band</i>      2003-2006          Drum Major 2005-2006          Assistant Drum Major 2004-2005          Piccolo Section Leader 2005</p> <p><i>Kappa Kappa Psi National Honorary Band Service Fraternity</i>      2003-2006          California State Days Publicity Chair 2006          Chapter Historian 2004-2005</p> <p><i>Alpha Gamma Sigma Honor Society (California Community Colleges)</i>      2002-2003          Publicity Chair 2003</p>									
<i>Honors</i>	<p><i>California Polytechnic State University, San Luis Obispo</i>          Director's Award, Cal Poly Mustang Marching Band      2005-2006          College of Liberal Arts Dean's Honors List      2003-2006          President's Honors List      2003-2006          Santa Lucia/North Mountain Honor Society      Winter 2004, Spring 2004</p> <p><i>Antelope Valley College</i>          President's Honors List      2001-2003          Alpha Gamma Sigma Permanent Membership      granted Spring 2003</p>									
<i>Interests</i>	<p>Music (playing and listening), photography, art, traveling, country dancing, softball, gardening, and being outdoors.</p>									

*References*

Kenneth L. Macro Jr.  
Faculty Advisor  
*University Graphic Systems*  
Assistant Professor  
*Graphic Communication Department*  
California Polytechnic State University, San Luis Obispo  
Email: kmacro@calpoly.edu  
Phone: 805.756.2257

Lorraine Donegan  
Assistant Professor  
*Graphic Communication Department*  
California Polytechnic State University, San Luis Obispo  
Email: ldonegan@calpoly.edu  
Phone: 805.474.0809

William V. Johnson  
Iota Pi Chapter Sponsor  
*Kappa Kappa Psi*  
Director of Bands, Professor of Music  
*Music Department*  
California Polytechnic State University, San Luis Obispo  
Email: wjohnson@calpoly.edu

Malcolm Keif  
Professor  
*Graphic Communication Department*  
California Polytechnic State University, San Luis Obispo  
Email: mkeif@calpoly.edu

Len Kawamoto  
Assistant Director  
*Cal Poly Mustang Marching Band*  
Email: lkawamot@calpoly.edu

Wayne Johnston  
Counselor  
*Valley Bible Church Counseling Center*  
Owner and Real Estate Appraiser  
*Pacific State Appraisal*  
Phone: 661.722.4178